



Hadley Wood Primary School

Remote Learning Policy

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Name of the person responsible for this policy	Fran Worby
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Hadley Wood Primary School

Remote Learning Policy



Our vision and core values aim to ensure that every child has the opportunity to become confident, capable and caring. This policy outlines the steps the school will take in the result of an outbreak of a communicable disease where the partial or full school closure of the school is recommended by the Local Authority, Public Health England or Government.

This document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in a way which suits their individual needs. We realise that any circumstances that causes our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- Parents may be trying to work from home so access to technology as a family may be limited
- Parents may have two or more children trying to access technology and need to prioritise the needs of their children
- Teachers may be trying to manage their home situation and the learning of their own children
- IT systems may not always function as they should
- Children may not respond well to learning from home

Remote Learning Policy – Our Intent

- To outline our approach for children that will not be attending school, as a result of government guidance or the closure of a class/phase bubble
- To outline our expectations for staff who may not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the education of our children

This policy is intended to outline our expectations for class/phase bubble closures or partial school closure, rather than individual cases. Individual children who are isolating due to health issues (based on government advice) and choose not return to school when it reopens will be supported on a case-by-case basis, primarily with the use of paper or online 'packs' which mirror the work being taught to the rest of the class in school.

Government Guidance

Every child is expected to attend school from the first day of the academic year. Under current government guidance, remote learning is provided for pupils who test positive for COVID-19. As long as they feel well enough to learn but are following advice to stay at home and avoid contact with other people for three days.

If the school is advised to close a year group or phase as a result of an increase in cases over the winter months by either Public Health England or the Local Authority, learning will move to an online learning platform. The school's preferred method of online delivery is Microsoft Teams and Office 365.

What measures should schools be taking to stop the spread?

As well as following the UKHSA guidance signposted, all settings should have in place baseline infection prevention and control measures that will help to manage the spread of infection:

- Reinforcing good hygiene practices such as regular hand washing and cleaning.
- Ensuring occupied spaces are well-ventilated and let fresh air in.
- Ensuring all eligible groups are enabled and supported to take up the offer of national vaccination programmes including COVID-19 and flu

Remote Learning Policy – Implementation

At Hadley Wood, we will provide links to appropriate remote learning for children who are not able to attend school so that no-one need fall behind. In the following section, an outline of the provision will be made and guidance given on the role of children, teachers and parents.

Teacher Expectations

Teachers will plan lessons that are relevant to the curriculum focus for that year group and endeavour to supply resources to support tasks for home learners. Work for the week in English (including reading and writing), mathematics and other wider curriculum subjects will be posted onto the class One Note page accessed via our Office 365 platform <https://www.office.com> within 48 hours of the class/phase closure.

In addition to the home learning activities, we will aim to upload:

- Pre-recorded video tutorials or website links needed to access home learning resources
- Clear information about the learning and expectations for that week
- Worksheets to accompany lessons
- Video messages from the teaching team
- Regular assembly presentations so the children can engage at home with the school vision and values
- Regular feedback from the year group teaching team
- Where the whole class is forced to close and the class teacher is well enough to deliver live learning sessions, live online learning sessions will be delivered via Microsoft Teams between the hours of 9.10am and 2.50pm.

Teachers will respond promptly, within reason, to requests for support from families at home. This should be done via email ideally within 24 hours.

Family (Child/Parent/Guardian) Role

- If a class/phase bubble is isolated, the children will be sent home with their home reading book, reading record and any additional class resources required
- Where live sessions are being delivered due to whole class closure, parents should ensure that children are online during this time
- Should anything be unclear in the work that is set online, parents can communicate with class teachers via the office email address (office@hadleywood.enfield.sch.uk)
- We would encourage parents to support their children's work, by viewing the work set together, and then making appropriate plans to complete the work
- Any resources used, including websites and worksheets, should, where possible, be shared with home learners via the class One Note page. Staff will add these resources to their class webpage electronically and it will be the responsibility of families to print/use these resources at home
- Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but the school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact us promptly and alternative solutions will be made available to ensure continuity of learning (e.g. paper copies of work/email). These will be discussed on a case-to-case basis.

Monitoring and Review of Policy

This policy will be reviewed regularly to reflect changing guidance and updates a pandemic or public health crisis.